



Center for Regional Food and Farming

EMPLOYMENT POSTING

Job Title: Assistant Vegetable Manager
Reports To: Vegetable Production Manager
FLSA Exemption Status: Agricultural Exemption
Position Type: Regular, Full-Time
Regular Work Hours: 40-45 hours per week
Compensation: \$18-\$22/hr (DOE), plus benefits
Last Updated: October, 2020
Location: Cold Spring, NY

The Glynwood Center for Regional Food and Farming is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Glynwood seeks an Assistant Vegetable Manager to contribute to all aspects of vegetable production. The Assistant Vegetable Manager is expected to take direction from the Vegetable Production Manager on a daily basis and work with other farm staff. They will help lead a crew of three apprentices in the completion of routine farm tasks such as harvesting, weeding, planting, etc. The Assistant Manager will also assist in providing in-field instruction as part of the Apprenticeship Program as needed, as well as assist in the supervision of any volunteers working on the farm.

The Assistant Vegetable Manager will be assigned responsibility for managing several farm systems independently e.g. overseeing irrigation, weed control, or high tunnel management. They will also need to operate Glynwood's full-size, cultivating and walk-behind tractors to assist with field work and cultivation.

As a nonprofit that derives the majority of its funding from charitable contributions, Glynwood believes in fostering a culture of philanthropy among supporters, staff, board, volunteers and program participants. As with all Glynwood employees, the Assistant Manager will be called upon regularly to offer testimonials communicating the impact of their work and/or participate in storytelling projects led by the development and communications team.

Essential Job Duties

- Supervising and instructing farm apprentices and volunteers
- Overseeing assigned farm systems (assignments based on experience and interests)
- Greenhouse seeding and management
- Transplanting and direct seeding
- Hand weeding, hoeing, and cultivating
- Harvesting
- Washing and packing
- Cover cropping
- Mulching
- Pruning and trellising
- Irrigating
- Pest and disease control

- Field tractor work and bed prep
- Outreach and development tasks as needed
- Assist with CSA management and produce sales.

Competencies

- Basic competency with word processing, spreadsheet, and email/calendar software
- Ability to communicate clearly in English, verbally and in writing
- Ability to work with other Glynwood employees in a collegial manner
- Capable of both working alone and on a team
- Willing and able to help with emergencies during non-regular hours
- Ability to lift at least 50 pounds on a regular basis
- Ability to work outdoors in all types of weather

Supervisory Responsibility

Overseeing Glynwood Vegetable Apprentices and volunteers.

Administrative Responsibility

- File for out-of-pocket expense reimbursement via online application, at least monthly
- Attend trainings in administrative procedures as required
- Attend safety trainings as required

Work Environment

Most of this job takes place outdoors in a variety of weather conditions. Some work is done indoors in an office greenhouse, or workshop.

Physical Demands

This is a physically active role. Assistant Vegetable Manager must be able and willing to:

- Stand, crouch, kneel, and bend
- Lift and move flats, materials, hoses, etc.
- Perform other physical activities as needed for producing vegetables
- Work steadily outdoors in heat, cold, rain, and wind. (Working outdoors is not required when conditions are hazardous to human health.)

Travel and Weekend Work

Occasional day trips within the Hudson Valley for off-site meetings/functions. Occasional overnights and weekends for conferences. Weekend work as needed for meeting production goals

Required Education and Experience

- High school diploma or GED
- A minimum of three seasons of experience working on diversified vegetable production farms.
- Operation of tractors with a variety of rear mounted implements and a front loader.
- Prior experience supervising a farm crew preferred

Additional Eligibility Qualifications

- Affinity for Glynwood's mission
- Valid US Driver License in good standing
- Provable eligibility to work in the US

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Miscellaneous

- Employment at Glynwood is “at will”. Background checks are required for the final candidates.
- Glynwood is an Equal Opportunity Employer and strongly encourages diverse candidates to apply.

About Glynwood

Glynwood’s mission is to ensure the Hudson Valley is a region defined by food, where farming thrives. We work to advance regenerative agriculture that benefits the natural environment, energizes local economies, enhances human health and strengthens rural communities.

Glynwood’s farm is located in Cold Spring, NY, in the lower Hudson Valley. Our diversified farm, with a variety of livestock and a vegetable CSA, serves as a venue for our farmer training efforts. Other core organization efforts include our Regional Food program--which creates and implements collaborative opportunities for food and farming professionals that enhance the region's agricultural viability and identity--and Public Programs such as curated dinners, tours and workshops, which encourage a deeper appreciation and understanding of sustainable agriculture and local food systems among our Hudson Valley communities.

To Apply: Send your resume, cover letter, and references to: jobs@glynwood.org. In the subject line, please indicate which position you are applying for.