

# GLYNWOOD

## Job Description

**Job Title:** Advanced Vegetable Apprenticeship

**Reports To:** Vegetable Production Manager

**FLSA Exemption Status:** Agricultural Exemption

**Position Type:** Mid-March through Mid-November, full-time.

**Regular Work Hours:** M-F, 7:30-4:30, with one unpaid hour for lunch. Schedule will vary considerably with seasonal requirements.

**Date Created/Last Updated:** 9/17/19

**Location:** Cold Spring

**Residence Required:** No, but shared housing is available

### Summary

Glynwood's mission is to ensure the Hudson Valley is a region defined by food, where farming thrives. We work to advance regenerative agriculture that benefits the natural environment, energizes local economies, enhances human health and strengthens rural communities.

Glynwood seeks a Vegetable Crew Leader to assist in all aspects of vegetable production. On a daily basis, the Crew Leader will be expected to take direction from the Vegetable Production Manager and work with others on vegetable production. They will participate in the Glynwood Apprenticeship program fully, but with the additional responsibilities of directing the farm crew in the absence of the Production Manager, and selecting an area for independent focus. In addition, the Apprentice Crew Leader will be given opportunities to build on skills such as more advanced tractor operations, crop planning tasks, and the attendance of off-farm workshops. The Crew Leader will be paid a \$637 weekly stipend and will receive \$400 in a Healthcare Reimbursement Account.

### Essential Job Duties

- Directing vegetable crew in the absence of Vegetable Production Manager
- Management of a chosen area of focus
- Greenhouse seeding and management
- Transplanting and direct seeding
- Hand weeding, hoeing, and cultivating
- Harvesting
- Washing and packing
- Cover cropping
- Mulching
- Pruning and trellising
- Irrigating
- Pest and disease control
- Field tractor work and bed prep
- Record keeping
- Supervising CSA pickups

- Compost turning, spreading, and manure moving

### **Competencies**

- Basic competency with word processing, spreadsheet, and email/calendar software
- Ability to communicate clearly in English, verbally and in writing
- Ability to work with other Glynwood employees in a collegial manner
- Capable of both working alone and on a team
- Willing and able to help with emergencies during non-regular hours
- Ability to lift at least 50 pounds on a regular basis
- Ability to work outdoors in all types of weather

### **Supervisory Responsibility**

Overseeing apprentices as needed, part-time crew, and volunteers in the absence of the Vegetable Production Manager.

### **Work Environment**

Most of the work is performed outdoors in a variety of weather conditions, but some indoor time is required for education.

### **Physical Demands**

This is a physically active role. The Apprentice Crew Leader must be able and willing to

- Stand, crouch, kneel, and bend
- Lift and move flats, materials, hoses, etc.
- Perform other physical activities as needed for producing vegetables
- Work steadily outdoors in heat, cold, rain, and wind. (Working outdoors is not required when conditions are hazardous to human health.)

### **Travel and Weekend Work**

- Because required work hours increase with the season, some weekend work will be scheduled
- Apprentices participate in field trips off site, and attend one or more conferences that require overnight stays

### **Required Education and Experience**

- High school diploma or GED
- Completion of Glynwood Vegetable Apprenticeship Program strongly preferred

### **Additional Eligibility Qualifications**

- Affinity for Glynwood's mission
- Valid US Driver License in good standing
- Provable eligibility to work in the US

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Miscellaneous**

- Employment at Glynwood is “at will”. Background checks are required for the final candidates.
- Glynwood is an Equal Opportunity Employer and strongly encourages diverse candidates to apply.