



Center for Regional Food and Farming

## Job Posting

**Job Title:** Assistant Livestock Manager  
**Reports To:** Farm Manager, Livestock Operation  
**FLSA Exemption Status:** Non Exempt  
**Position Type:** Regular, Full-time  
**Regular Hours:** M-F, 7:30-4:30, with seasonal variation  
**Compensation:** \$19-\$28/hour (DOE)  
**Last Updated:** December 2021  
**Location:** Cold Spring, NY

**The Glynwood Center for Regional Food and Farming is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.**

### Job Summary

The Assistant Livestock Manager works closely with the Farm Manager to achieve the goals of Glynwood's Animal Welfare Approved pasture-based livestock operation. The Assistant Livestock Manager will be responsible for carrying out livestock management tasks using regenerative agriculture practices as directed by the Farm Manager. These tasks include the daily care and monitoring of health and condition of the farm's cattle, sheep, swine, and poultry from birth to harvest, moving livestock on an adaptive schedule designed to promote soil, plant and animal health, regular maintenance and improvement of farm infrastructure, and the processing, packaging, storage and marketing of livestock products. The Assistant Livestock Manager will also guide the daily work of the farm's livestock Apprentices and volunteers..

As a nonprofit that derives the majority of its funding from charitable contributions, Glynwood believes in fostering a culture of philanthropy among supporters, staff, board, volunteers and program participants. As with all Glynwood employees, the Assistant Livestock Manager will be called upon regularly to participate in storytelling that communicates the impact of their work led by the development and communications team.

### Essential Job Duties

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Livestock handling and moving animals within and between pastures
- Set up, move, repair, and store fencing
- Transport animals to the processing facility with a trailer
- Support the Farm Manager, Livestock Operation in implementing daily workflow and managing and teaching apprentices
- Assist the Farm Manager, Livestock Operation with veterinary care and treatment of sick and injured animals as well as regular preventative care

- Assist with pasture management, including mowing and brush clearing
- Assist with hoof trimming, tagging, shearing, and other animal care chores
- Assist with livestock record keeping

### **Competencies**

- Must be organized
- Capable of working with and leading a team
- Must be an effective teacher, especially within an experiential learning environment
- Ability to operate basic farm equipment safely and effectively
- Ability to perform outdoor physical labor in all weather conditions
- Ability to lift 50 pounds
- Willing to help with emergencies during non-regular hours.

### **Administrative Responsibility**

- Manage all administrative tasks necessary to the functioning of the livestock operation.
  - File both out-of-pocket and credit card expense reports via online application at least monthly
  - Participate in own Performance Planning & Review process with supervisor
  - Participate in regular team check-in and/or working group meetings
  - Request time off via online application
  - Manage elective benefits with online applications, where available
  - Attend trainings in administrative procedures as required
  - Attend safety training as required

### **Supervisory Responsibility**

- Livestock apprentices
- Livestock volunteers

### **Work Environment**

Most of the work is performed outdoors in a variety of weather conditions.

### **Physical Demands**

This is a physically active role. The Assistant Livestock Manager must be able and willing to

- Handle and move large and small animals
- Herd large animals safely and effectively
- Handle hay bales, unload bags of feed
- Muck the barn
- Perform other physical activities as needed for performance of livestock work
- Work steadily outdoors in heat, cold, rain, and wind. (*Working outdoors is not required when conditions are hazardous to human health*)

### **Travel and Weekend Work**

Occasional day trips to work at other Glynwood sites transporting livestock. This position may be required to work weekends.

### **Required Education and Experience**

- High school diploma or GED

- At least two years of experience on a working livestock operation
- Operation of basic farm equipment
- Training and experience in the humane handling of a variety of livestock species
- Valid US Driver License in good standing

**Additional Eligibility Qualifications**

- Affinity for Glynwood's mission
- Provable eligibility to work in the US

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**To Apply: Send your resume, cover letter, and references to: [jobs@glynwood.org](mailto:jobs@glynwood.org). In the subject line, please indicate Livestock Assistant Manager.**